



# Online magazines, journals and reference books

Your first place to go for the highest-quality information on any subject, this collection of databases offers millions of articles within thousands of books, magazines, journals, newsletters, pamphlets, and other resources.

## *Search Tips:*

1. Select a single database to search by clicking the name of the database; to search multiple databases select them using the checkboxes, then click "Submit." The databases in the lower part of the list, without checkboxes, must be searched individually.
2. Enter any word or combination of words in the Search Box. Capitalization does not matter.
3. Word variations. Use the \* symbol to stand in for multiple letters of a word: **produc\*** will find *produce, product, production, productivity*, etc. The ! symbol stands for one or zero characters, so **product!** will find *product* or *products*, but not *production*. The ? stands for exactly one character, so **psych????y** matches either *psychology* or *psychiatry* but not *psychotherapy*.
4. Combining words. If you enter more than one search term, the search will find articles that contain all of the terms you entered, where the terms are close together. If you don't require all the terms to be close together, separate them with the word *and*; for example **air conditioning and cool roofing** finds more articles than **air conditioning cool roofing**.
5. Phrases. Use double quotation marks to search a phrase—"natural selection"—but with phrases that can vary by a word or two, use the *w operator* instead: **money w5 evil** means "find *money* within five words of *evil* in that order." If word order doesn't matter, use *n* instead of *w*: **alcoholic! n5 children** means "find *children* within five words of *alcoholic* or *alcoholics* in any order."

## *Search Results:*

1. Tabs (on a light blue horizontal bar) group your results into similar types of documents. Click a tab name to see its results (you will see the name change to a hyperlink as you mouse over it). Tabs with no results are "grayed out" and are not clickable.
2. Cross-references on the left guide you to related searches. You can return to earlier results very easily with the "Previous Searches" link at the top.
3. If the article has pictures, look for a link for a "PDF" version of the article. This format is often much better for reading, printing and saving articles with images.
4. Options for printing, e-mailing, or downloading articles are located at the top. You can use one of these options for a single article, or you can mark articles from several searches and then print, save, or e-mail all of them at the same time.
5. You might not receive all the articles you request by e-mail. To save articles instead of e-mailing them, click the Print link but close the print dialog box and choose the Save As command from the File menu of your browser.

***Some of the databases in the collection:***

**Gale Virtual Reference Library** A library of reference books, such as encyclopedias, that would line a wall in your study if you had them in paper. You can browse or search an individual book, or search the entire collection.

**InfoTrac OneFile** A large index of general-interest magazine, scholarly journal and news articles on all subjects. Updated daily.

**General Reference Center Gold** General news and periodical articles, trade publications, and reference sources on all subjects.

**Expanded Academic ASAP and Academic OneFile** Scholarly and technical articles.

**General Business File ASAP** Analyze company performance and activity, industry events and trends as well as the latest in management, economics and politics. Provides access to broker research reports, trade publications, newspapers, journals and company directory listings.

**InfoTrac Junior Edition** Designed for middle school students.

**InfoTrac Student Edition** Designed for high school students.

**Computer Database** Computer and related technology topics.

**Military & Intelligence Database** Military and related social, political, historical, business and technology topics.

**Professional Collection** Full-text articles to support K12 educators.

**Infotrac Religion & Philosophy Custom Database** Religion, philosophy, and related areas of archaeology and anthropology.

**Health and Wellness Resource Center** Health, fitness, diseases, drugs and treatments.

**Kids InfoBits** Designed for elementary school students.

**¡Informe! (Revistas en Español)** Investiga las noticias y eventos más corrientes, la información de negocios del momento, los artículos de salud más importantes, temas de cultura popular y muchas otras materias.

**What Do I Read Next?** Describes thousands of books, including contemporary mainstream fiction, classic fiction and popular nonfiction, with award winners and favorites lists to browse.

**Literary Resource Center** A collection of critical essays and biographies of authors.

***To use this collection:***

1. On the World Wide Web, go to <http://www.knoxcounty.org/library>
2. Click on the words “**Reference Databases**”
3. Follow the links and instructions to access the “Online magazines, journals and reference books” using your library card number

***If the article you need is not in full text:***

Many of your search results will have the full text of the article, but some will not. Call the Periodicals Room at 215-8747 to see whether we have the source in paper format. We can FAX, mail or e-mail articles to you under certain restrictions.

If we do not have the articles you need, ask for Interlibrary Loan (215-8746). Another library can send them to us.